

1 **BY-LAWS**

2 **WASHINGTON-YAMHILL POMONA GRANGE No. 2**

3 *Adopted October 16, 2021*

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6 **ARTICLE I**

7 **NAME**

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9 **SECTION 1** The name of this Pomona Grange shall be Washington-Yamhill Pomona Grange No. 2 of
10 Patrons of Husbandry of Washington and Yamhill Counties, Oregon, subject to the Constitution and By-Laws
11 of the National Grange and of the Oregon State Grange.

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14 **ARTICLE II**

15 **MEMBERSHIP**

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17 **SECTION 1** Any Fourth Degree member of a Subordinate/Community Grange within the jurisdiction of
18 this Pomona Grange shall be entitled to receive the degree of Pomona and membership in this Pomona
19 Grange on filing an application accompanied by the membership fee and a certificate of membership in
20 good standing from their Subordinate/Community Grange and being accepted by majority vote.

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22 **SECTION 2** A member of another Pomona Grange may be elected to membership in this Pomona
23 Grange as an affiliate member. A proposal for affiliate membership shall be in the same manner provided
24 above. Such affiliate members shall pay the applicable dues and be entitled to hold office and vote in this
25 Pomona Grange. Affiliate members shall not hold the office of Master in two Pomona Granges.

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27 **SECTION 3** Any member who is in good standing shall be entitled to a demit valid for six (6) months.

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29 **SECTION 4** Members may be received into membership of this Pomona Grange by presenting a valid
30 demit from another Pomona Grange, but shall be subject to the same form of petition and examination as
31 are required of members first entering a Pomona Grange.

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ARTICLE III
OFFICERS

SECTION 1

- a. The officers of this Pomona Grange shall consist of and rank as follows: Master, Overseer, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gate Keeper, Ceres, Pomona, Flora, and three (3) elected members of the Executive Committee.
- b. Officers shall be elected every two (2) years (even numbered years) at a business meeting held in the Fifth Degree, in the last quarter of the year, and installed as soon as practicable thereafter.

SECTION 2 The additional duties of the Treasurer shall be to manage the funds of this Pomona Grange with the majority verbal approval of the Executive Committee.

- a. Invested funds: The Treasurer has the authority to move the monies of this Pomona Grange between financial institutions to obtain the highest interest rates available.
- b. Operating funds: The Treasurer has the authority to move the monies of this Pomona Grange between financial institutions which offer the best services and are the most convenient for the Treasurer.
- c. The Treasurer shall submit to the Secretary a semi-annual, or upon changing financial institutions, report showing where the monies of this Pomona Grange are located, the account numbers, and the amount of money in each account.

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ARTICLE IV
MEETINGS

SECTION 1 The regular schedule business meetings of this Pomona Grange shall be held on the third Saturday in the months of January, April, July, and October. The meetings shall begin at 10:00 AM. In the instance of an emergency the Executive Committee has the authority to reschedule a regular business meeting.

SECTION 2 The business meetings shall be opened in the Fifth Degree but may work in the Fourth Degree and be closed in either the Fourth or Fifth Degree.

SECTION 3 Special meetings may be called by vote of the Pomona Grange, by the Master, or by the majority of the Executive Committee. Any call for a special meeting must state the business to be transacted at such special meeting. No other business shall be considered at such special meeting.

ARTICLE V
QUORUM

SECTION 1 Seven (7) members shall constitute a quorum for the transaction of business. If only seven (7) members are present, the following officers' positions must be filled: Master, Overseer, Steward, either Assistant Steward or Lady Assistant Steward, Chaplain, Secretary, and Gate Keeper.

ARTICLE VI
RITUAL

SECTION 1 The latest ritual, prepared by the National Grange for use by Pomona Granges, shall be the only one used by this Pomona Grange.

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ARTICLE VII
FEES AND DUES

SECTION 1 The initiation fee shall be two dollars (\$2.00).

SECTION 2 The Pomona Grange shall provide for the collection of quarterly dues in the amount established by the Oregon State Grange from each Fourth Degree member within this jurisdiction of the Pomona Grange. Such dues shall be collected by Subordinate/Community Grange Secretaries at the same time that the regular Subordinate/Community Grange dues are collected and shall be remitted to the State office at the same time Subordinate/Community dues to Oregon State Grange are remitted.

ARTICLE VIII
EXECUTIVE COMMITTEE

SECTION 1 There shall be an Executive Committee consisting of the Master, Overseer, Secretary, and three (3) members elected by the membership. The Executive Committee shall have charge of the business affairs of the Pomona Grange when it is not in session.

SECTION 2 The Executive Committee shall be considered as the Board of Trustees.

SECTION 3 The Executive Committee members, excluding the Master, Overseer, and Secretary, shall be authorized signatories of checks with the Treasurer. If the Treasurer is unavailable, the signatories of checks shall be any two (2) authorized members of the Executive Committee. Any check written in excess of \$500 requires two signatures.

106 **ARTICE IX**

107 **STANDING COMMITTEES**

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109 **SECTION 1** The standing committees shall be: Agriculture, Audit, Community Service and Involvement,
110 Deaf Awareness and Family Health, Education, Grange Workers Activities, Junior, Membership, Resolutions,
111 Veterans, and Youth. The Committee Chairman will be appointed by the Master.

- 112 a. The Resolution Committee shall be comprised of all Subordinate/Community Masters in attendance
113 at any Pomona Grange business meeting.
- 114 b. The Audit Committee will audit the Secretary's and Treasurer's financial records after the last
115 Pomona Grange business meeting of the year and prior to the first Pomona Grange business
116 meeting of the following year. The committee will report its findings following the third order of
117 business at the first business meeting of the year. This report shall be signed by the members of the
118 committee and include a summary of findings.

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121 **ARTICLE X**

122 **MISCELLANEOUS**

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124 **SECTION 1** Sectarian and partisan questions will not be permitted as subjects of discussion in this
125 Pomona Grange. Neither shall any political or religious test be applied to membership in the Grange.

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127 **SECTION 2** No nomination speeches shall be allowed in this Pomona Grange. No letter endorsing a
128 candidate or candidates for Grange offices, or for any civil office, may be presented or discussed in this
129 Pomona Grange. Any candidate found guilty of such infractions shall be disqualified as a Grange office
130 seeker in the current election year and others involved will be reprimanded. However, any member may
131 present the name of another member as a candidate for a Grange office.

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133 **SECTION 3** Members of this Pomona Grange may receive the annual word if in good standing in their
134 Subordinate/Community Grange.

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136 **SECTION 4** The Pomona Grange badge or sash shall be that prescribed by the National Grange. The
137 color is dark green.

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139 **SECTION 5** This Pomona Grange may have standing awards and funds, with rules and regulations.

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ARTICLE XI
FINANCIAL ASSETS AND/OR GRANGE PROPERTY

SECTION 1 When the Master of this Pomona Grange becomes aware that there is a serious possibility that the Pomona Grange is in danger of disbanding, it shall be the duty of the Master to immediately notify the Oregon State Grange Master and the members of the Oregon State Grange Executive Committee by certified mail, return receipt requested.

SECTION 2 When the Master of this Pomona Grange realizes that dissolution is imminent, no further action can be taken by any Pomona Grange officer or member to, in any way, dispose of, decrease, or transfer any property including real estate, real property, and financial assets, except for normal Grange bills.

SECTION 3 No part of any net earnings of the Pomona Grange shall inure to the benefit of any officer, director or member of the Order, except as reasonable compensation for services performed, or be appropriated for any services other than the purposes as set forth in these By-Laws, the By-Laws of the Oregon State Grange, and the Articles of Incorporation and By-Laws of the National Grange.

ARTICLE XII
AMENDMENTS

SECTION 1 These By-Laws may be amended at any business meeting by two-thirds vote of those present and voting, providing that said amendments shall have been presented at the preceding Pomona Grange business meeting and that notification shall have been given to each Subordinate/Community Grange in this district not later than forty (40) days prior to the time when the final vote is to be taken. Amendments shall become effective immediately upon adoption.