

RENTAL CONTRACT



Saco Grange # 53 168 North St. Saco, Maine 04072
visit us on Facebook: Saco Grange 53
207-831-5784 sacogrange53@gmail.com

"Person responsible for the event" Renter _____ (at least 21yo) Date: _____

Address: _____, _____, _____, _____
Street City State Zip

Cell: _____ Email: _____

Person in charge during event (if different): _____, _____
Name Cell

DESCRIPTION OF COMPANY/ORGANIZATION (IF APPLICABLE) :

Name of Organization _____ Non-Profit event? Yes/NO

Purpose of Organization: _____

DESCRIPTION OF EVENT

Event Date(s): _____ Estimated Attendance: _____

Type of Event: _____ Private or Public event? _____

Set-up will begin at: _____ Guests arrive at: _____ Cleaned up and out by: _____

Will amplified music be played? YES NO DJ? YES NO (music needs to be turned down by 11pm)

Will you need refrigerators? YES/ NO Will you need gas stove/oven or cooking? YES/ NO

Will there be alcohol? YES/NO

If liquor is distributed, the "Person responsible for the event" will be held accountable if any issues or liability occur. see alcohol policy and Release of liquor liability form.

No minors are allowed without a parent or legal guardian.

Things to bring: Masks, Hand Sanitizer, 30 gallon trash bags, 2 rolls of paper towels, Dollar store table clothes for 8', Coffee & supplies for 12 cup coffee maker. all paper goods & plastic utensils.

No scotch tape on the wallpaper ever!

Please tie decoration onto sound boards/lights/columns and use tacks discriminately.

Popcorn seeds, rice, glitter & confetti type items are not allowed in the hall!!!

Leave the Hall as you got it for full security deposit return.

Saco Grange # 53
168 North St, Saco, Me 04072
CONTRACT AGREEMENT

I, _____ (at least 21 years old) agrees to the rental Saco grange #53
NAME

on _____ for the amount of \$ _____ which is due 10 days prior
DATE RENTAL FEE

to event. Security Deposit of \$ 50.00 is due at the time the reservation is made and will be retained by the Saco Grange. (checks payable to Saco Grange #53). You must give at least ten day (10 days) cancellation notice in order to be refunded the \$50.00 reservation deposit.

There will be a \$20.00 charge on all returned checks.

The rental agreement rules are to assure the Saco Grange Hall No. 53 that the building and grounds are left in satisfactory condition. Renters shall be responsible for the total cost of repair and/or replacement for all actual loss or damages to the building and/or its contents.

RENTERS MUST CLEAN UP THE ENTIRE BUILDING IMMEDIATELY FOLLOWING THEIR EVENT. ALL OR A PORTION OF THE CLEANING/DAMAGE (RENTAL) DEPOSIT MAY BE WITHHELD FOR ANY DAMAGE OR FAILURE TO CLEAN UP AFTER THE RENTER'S EVENT.

The undersigned, herein known as the Applicant and Renter, understands and agrees that he or she or the organization that he or she represents shall assume all risks for loss, damage, liability, injury, cost or expense that may occur during or as a result of the use or occupancy of the Saco Grange Hall No 53. The Applicant/Renter further agrees that in consideration of permission to use the Grange Hall No 53, he, she or the organization will save and hold the Saco Grange Hall No 53 and/or their officers, board members and volunteers free and harmless from any loss, claims, liability or damages, and/or injuries to persons and property that in any way may be caused by the Applicants use or occupancy of the building, or the use of alcoholic beverages by Applicant and guests while using or occupying the building. The Applicant further agrees to be personally responsible for any damage sustained to the grounds, building, furniture or equipment as a result of occupancy of the Saco Grange Hall.

My signature certifies that all information I have provided on the application is true including that regarding the use of alcohol and that I am at least 21 years of age. I understand and agree that any misstatements or omissions of material fact herein, may cause forfeiture of my deposit. I hereby accept and agree to the terms as set forth above and to all the terms set forth in the rental agreement forms attached hereto.

The use or consumption of alcoholic beverage is discouraged. If alcohol is served, Lessee is required to include liquor liability as part of the Certificate of Insurance. (Caterer may provide this document.) see alcohol policy.

If Saco Grange 53 is required to employ an attorney to enforce this Agreement, the undersigned agrees to pay Saco Grange its costs, including without limitation a reasonable attorney's fee, whether incurred before trial, at trial, or upon appeal.

Please remember to be considerate of the neighbors. The hall is located in a residential neighborhood. Excessively loud music is a disturbance and the sheriffs' department may be called upon to act.

MAXIMUM OCCUPANCY LIMIT IS 100 PERSONS.

PERSON RESPONSIBLE FOR RENTAL

DATE

Please use safe social practices & protect your group attendees. TY!

Saco Grange # 53
**RENTAL AGREEMENT RULES &
REQUIREMENTS FOR A FULL SECURITY DEPOSIT REFUND**

RENTERS MUST OBSERVE MAXIMUM OCCUPANCY LIMIT OF 100 PERSONS

- ✓ All music must drop to acceptable levels after 11 pm.
- ✓ All events must end prior to midnight and the building cleaned, vacated and locked no later than 1 AM.
- ✓ No liquor sales will be allowed without a proper license from the State of Maine and Town of Saco.
- ✓ A person at least 21 years old must be present at the event.
- ✓ REMOVE ALL DECORATIONS FROM THE HALL. No making tape in wall paper in the Hall.
- ✓ Empty trash cans into outside receptacles.
- ✓ Pick up litter around building.
- ✓ Return tables & chairs from where they were taken.
- ✓ Take all leftover food in frig.
- ✓ Lock doors and put key back in rental box. \$50 charge if key is lost.
- ✓ No SMOKING of any kind in the hall.

I understand and agree to all the above referenced requirements and fully understand that failure to complete any/or all tasks will result in a partial or complete forfeiture of my security deposit.

Signed

Date

**Alcohol Policy.
Release of Liability Form**

ALCOHOL POLICY:

At Saco Grange #53, the sale or distribution of alcohol is prohibited . Saco Grange has general liability insurance with NO Liquor liability coverage.

Renters need to obtain "Liquor Liability" from their homeowner's policy and name "Saco Grange" as additionally insured. Liquor can never be served or distributed by unlicensed personnel at the event.

I, _____, acknowledge the information provided in this contract is true and correct. Under the circumstances, that applicant/renters of our hall bring in liquor, Saco Grange\$53 will not be held accountable for any injuries sustained while under the influence of alcohol. By signing below, you agree that you will be held accountable for any and all injuries sustained here at Saco Grange #53 and that you participate at your own risk. I have read and accept the terms, conditions of the alcohol policy, I waive and release any and all claims whatsoever arising from my participation at Saco Grange#53.

signature

Date